

SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-HOBAC-ITB-GS-20211020-01(2)

PROJECT : **Bed Frames for LANDBANK Leadership and Development Center**

IMPLEMENTOR : **HOBAC Secretariat**

DATE : **August 26, 2022**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Terms of Reference (Annexes D-1 to D-7), Schedule of Requirements (Section VI), Technical Specifications (Section VII) and Checklist of the Bidding Documents (Items 11 & 12 of Technical Documents) have been revised. Please see attached revised Annexes D-1 to D-7 and specific sections of the Bidding Documents.



ATTY. HONORIO T. DIAZ, JR.
Head, HOBAC Secretariat

Schedule of Requirements

The delivery schedule/contract period expressed as weeks/months/years stipulates hereafter a delivery/performance period which is the period within which to deliver the goods or perform the services in the project site/s.

Item Number	Description	Quantity	Delivery (Weeks/Months)
One (1) lot	Bed Frames for LANDBANK Leadership and Development Center	One (1) Lot (See attached Bill of Quantities for the breakdown of components, Annex E)	Delivery Period: Sixty (60) calendar days upon receipt of Notice to Proceed (NTP) and Advice from Project Management and Engineering Department (PMED) as to availability of project site.
Delivery Site and Contact Details: LANDBANK Leadership and Development Center Cabildo Street, Intramuros Manila Mr. Richard Dimapilis/ 8522-0000 local 2649 Implementing Unit: Mr. Enrico DJ Samaniego Head, LANDBANK Project Management and Engineering Department Contact Nos.: 8-522-0000 locals 2256, 2349 and 2250			

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Technical Specifications

<p style="text-align: center;">Specifications</p>	<p style="text-align: center;">Statement of Compliance</p> <p>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered.</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.</p>
<p style="text-align: center;">Bed Frames for LANDBANK Leadership and Development Center</p> <ol style="list-style-type: none"> 1. Terms of Reference and specifications per attached Revised Annexes D-1 to D-7. 2. The following documents shall be submitted in support of the compliance of the Bid to the technical specifications and other requirements: <ol style="list-style-type: none"> 2.1 List of at least five (5) most recent completed projects in the Philippines for the last three (3) years indicating the name of the projects with complete address and contact details supported by copies of Contract Agreement and/or Purchase Order from said clients for each completed project. 2.2 LTO Official Receipt (OR) and Certificate of Registration (CR) or other documents showing proof of ownership of the vehicle. 	<p style="text-align: center;">Please state here either “Comply” or “Not Comply”</p>

<p>2.3 Brochures or other official documents coming from the manufacturer indicating the complete specifications of the offered bed frames.</p> <p>2.4 Detailed drawings printed on the supplier's official letterhead and signed by authorized representative to include the following (per item/type of unit) for post qualification evaluation:</p> <p>2.4.1. Model Name and Type</p> <p>2.4.2. Perspective/Photo of the item</p> <p>2.4.3. Drawing/Sketch views with dimensions/measurements (Plan/Top View, Front Elevation, Right Elevation, Rear Elevation).</p> <p>2.4.4. Complete description of the items including parts and components</p> <p>2.5 For new suppliers/bidders, submit material samples of the parts/components of the items and mock-up unit as basis in the post qualification evaluation.</p> <p>2.5.1. Material samples shall be submitted within three (3) calendar days upon receipt of request from PMED.</p> <p>2.5.2. Mock-up unit shall be submitted within fourteen (14) calendar days upon receipt of request from PMED.</p> <p>Non-submission of the above documents/requirements may result in the post-disqualification of the bidder.</p>	
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Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Affiant

SUBSCRIBED and SWORN to before me this _____ day of [month] [year] at [place of execution], Philippines. Affiant's is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules of Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____.

Witness my hand and seal this _____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____, [date issued], [place issued]

IBP No. _____, [date issued] [place issued]

Doc. No. _____;

Page No. _____;

Book No. _____;

S. of _____

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

- ***The Eligibility and Technical Component shall contain documents sequentially arranged as follows:***

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages).

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.
- **Eligibility Documents – Class “B”**
7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
 8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
 9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder.
- **Technical Documents**
10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 11. **Revised Section VI** – Schedule of Requirements with signature of bidder's authorized representative.
 12. **Revised Section VII** – Specifications with response on compliance and signature of bidder's authorized representative.
 13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Note: During the opening of the first bid envelope (Eligibility and Technical Component) only the above mentioned documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.

- **Other Documents to Support Compliance with Technical Specifications [must be submitted inside the first bid envelope (Eligibility and Technical Component)]**
 - 14. List of at least five (5) most recent completed projects in the Philippines for the last three (3) years indicating the name of the projects with complete address and contact details supported by copies of Contract Agreement and/or Purchase Order from said clients for each completed project.
 - 15. LTO Official Receipt (OR) and Certificate of Registration (CR) or other documents showing proof of ownership of the required vehicle.
 - 16. Brochures or other official documents coming from the manufacturer indicating the complete specifications of the offered bed frames.
 - 17. Detailed drawings printed on the supplier's official letterhead and signed by authorized representative to include the following (per item/type of unit) for post qualification evaluation:
 - 17.1 Model Name and Type
 - 17.2 Perspective/Photo of the item
 - 17.3 Drawing/Sketch views with dimensions/measurements (Plan/Top View, Front Elevation, Right Elevation, Rear Elevation).
 - 17.4 Complete description of the items including parts and components
 - 18. For new suppliers/bidders, submit material samples of the parts/components of the items and mock-up unit as basis in the post qualification evaluation.
 - 18.1 Material samples shall be submitted within three (3) calendar days upon receipt of request from PMED.
 - 18.2 Mock-up unit shall be submitted within fourteen (14) calendar days upon receipt of request from PMED.
- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**
 - 19. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 - 20. Latest Income Tax Return filed manually or through EFPS.
 - 21. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 - 22. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

TERMS OF REFERENCE

SUPPLY, DELIVERY AND INSTALLATION OF BED FRAMES, SOFA, TABLES FOR DORMITORY AND CANTEEN

QUALIFICATIONS	DOCUMENTARY REQUIREMENTS
1. A recognized supplier/ company, duly organized under the laws of the Philippines	Certified photocopy of Certificate of Incorporation of the Company/ SEC Registration/ DTI Registration or valid PhilGEPS Registration (Platinum Membership)
2. The supplier must have at least three (3) years of experience in the fabrication/ supply, delivery and installation of office furniture- preferably banks - with at least five (5) completed projects/ contracts in the Philippines	List of at least five (5) most recent completed projects in the Philippines for the last three (3) years indicating the name of the projects with complete address and contact details, with corresponding copy of Contract Agreement and/or Purchase Order issued by the said clients for each completed project
3. Must have a at least one (1) service delivery vehicle (preferably enclosed elf truck or pick-up)	<ul style="list-style-type: none"> a. LTO Official Receipt (OR) and Certificate of Registration (CR), b. Other documents showing proof of ownership of the vehicle and/or right to use the vehicle
4. The supplier must have brochures or official documents from the manufacturer indicating the complete specifications of the item.	<ul style="list-style-type: none"> a. Product Brochures or other official documents b. Detailed drawings printed on the supplier's official letterhead and signed by authorized representative to include the following (per item/ type of unit) for post qualification evaluation: <ul style="list-style-type: none"> 1. Model Name and Type 2. Perspective/ Photo of the item 3. Drawing/ sketch views with dimensions/ measurements (Plan/ Top View, Front Elevation, Right Elevation, Left Side Elevation, Rear Elevation) 4. Complete description of the items including parts and components

Revised Annex D-1

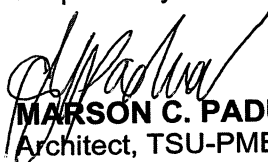
<p>5. The supplier must provide the following Technical documents</p>	<p>a. For new suppliers: submit material samples of the parts/ components of the items and mock-up unit as basis in the postqualification evaluation.</p> <ol style="list-style-type: none"> 1. Material samples shall be submitted within three (3) calendar days upon receipt of request from PMED 2. Mock-up unit shall be submitted within fourteen (14) calendar days upon receipt of request from PMED <p>b. List of at least five (5) different clients (with contact persons, numbers and addresses) with whom the supplier has previously completed projects/contracts from the last three (3) years.</p> <p>c. Within five (5) working days (w.d.) after delivery and installation, the supplier shall submit photos of each item as reference by PMED during the punch listing.</p>
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DURATION


Please refer to the table below for the duration for the supply/ delivery and installation of the Bed Frames, Sofa, Tables for Dormitory and Canteen

LOCATION	DURATION (in c.d.)
1. NATIONAL CAPITAL REGION	60 days
2. NORTHERN LUZON	45 days
3. CENTRAL LUZON	25 days
4. SOUTHERN LUZON	25 days
5. VISAYAS	30 days
6. MINDANAO	30 days

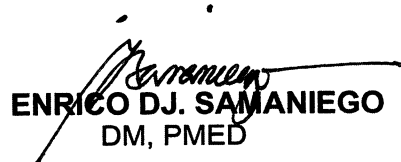
Prepared by:


MARSON C. PADUA
Architect, TSU-PMED

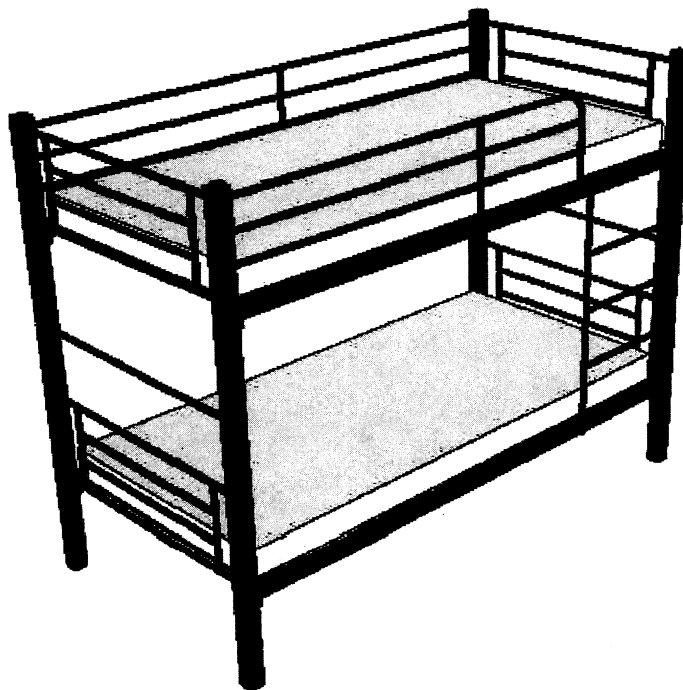
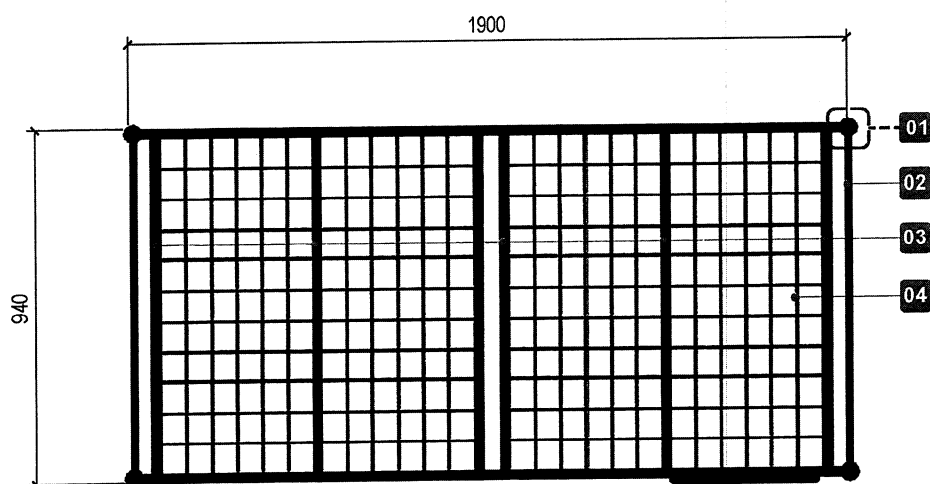
Reviewed by:


JOHN ALBEN V. MISLANG
Head, TSU-PMED

Approved by:


ENRICO D.J. SAMANIEGO
DM, PMED

Revised Annex D-2

**PERSPECTIVE****DETAILED PLAN**

SCALE: 1:20

BUNK BED
TRAINING CENTER DORMITORIES

REVISION DATE:



LANDBANK OF THE PHILIPPINES
 PROJECT MANAGEMENT & ENGINEERING DEPT.
 1598 M.H. DEL PILAR ST., CORNER DR. QUINTOS ST., MALATE, MANILA

TITLE:

BUNK BED FOR DORMITORIES

LANDBANK STANDARD DETAILS AND SPECIFICATIONS

RECOMMENDING APPROVAL:

[Signature]
ENRICO D.J. SANMIGUEL
 HEAD, PMED

DESIGN:

PMED

DRAWN:

RENTZ L.

DATE:

August 23, 2022

CHECKED:

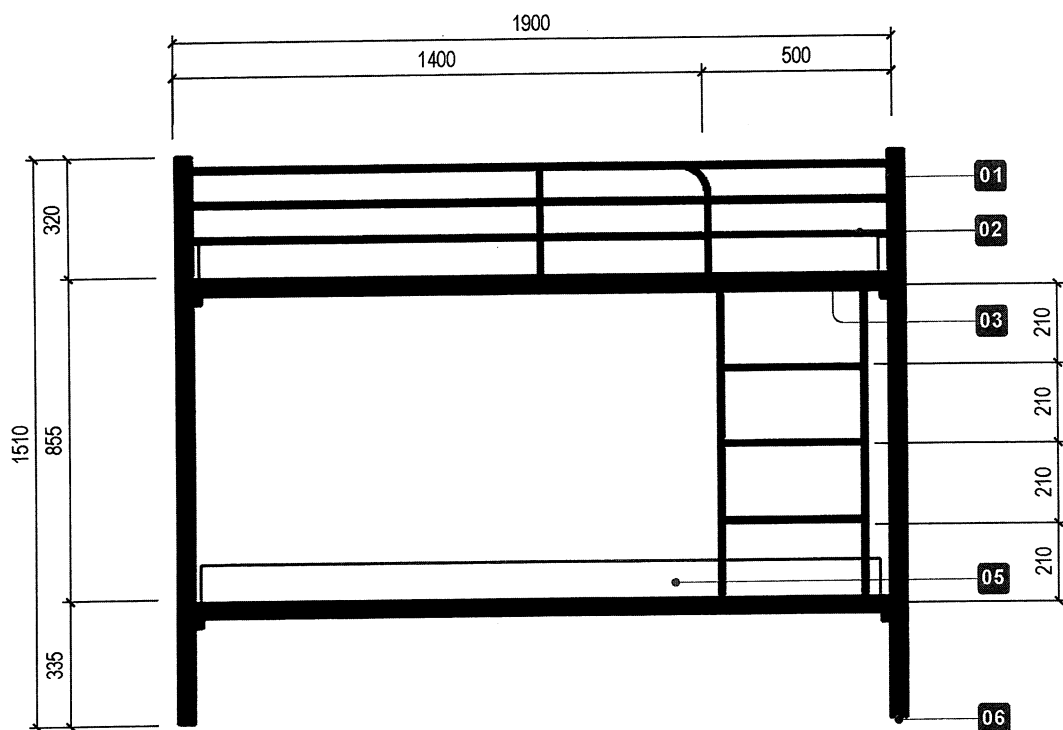
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DATE:

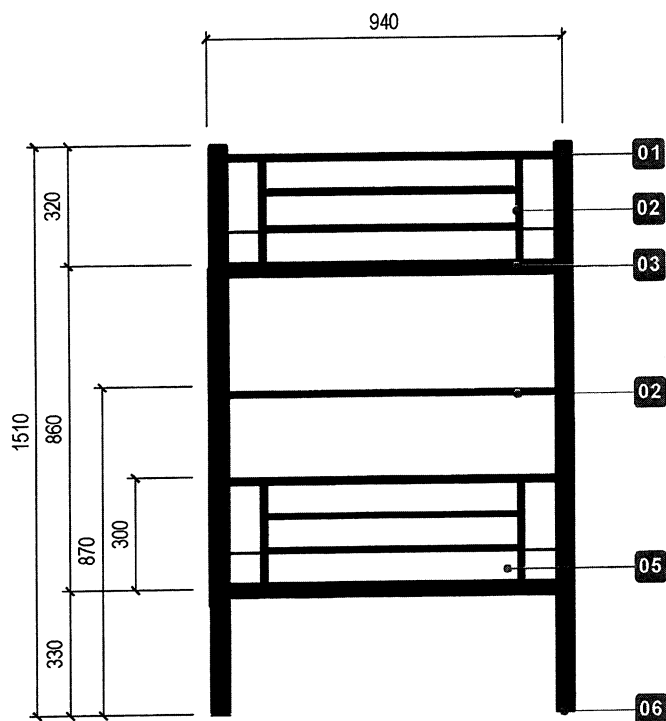
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Revised Annex D-3

**SIDE VIEW**

SCALE: 1:20

**FRONT VIEW**

SCALE: 1:20

REVISION DATE:

**LANDBANK OF THE PHILIPPINES**

PROJECT MANAGEMENT & ENGINEERING DEPT.

1598 M.H. DEL PILAR ST., CORNER DR. QUINTOS ST., MALATE, MANILA

TITLE:

BUNK BED FOR DORMITORIES

LANDBANK STANDARD DETAILS AND SPECIFICATIONS

RECOMMENDING APPROVAL:

ENGR. D.J. SMANIEGO
 HEAD, PMED

DESIGN:

PMED

DRAWN:

RENTZ L.

DATE:

August 23, 2022

CHECKED:

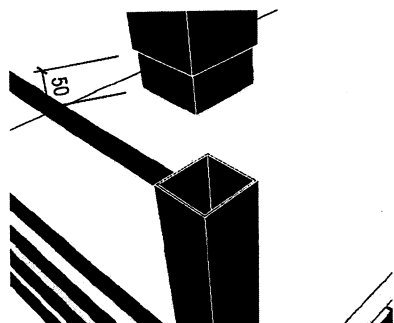
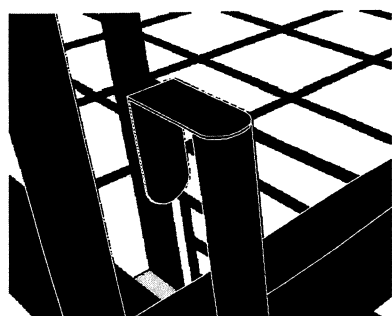
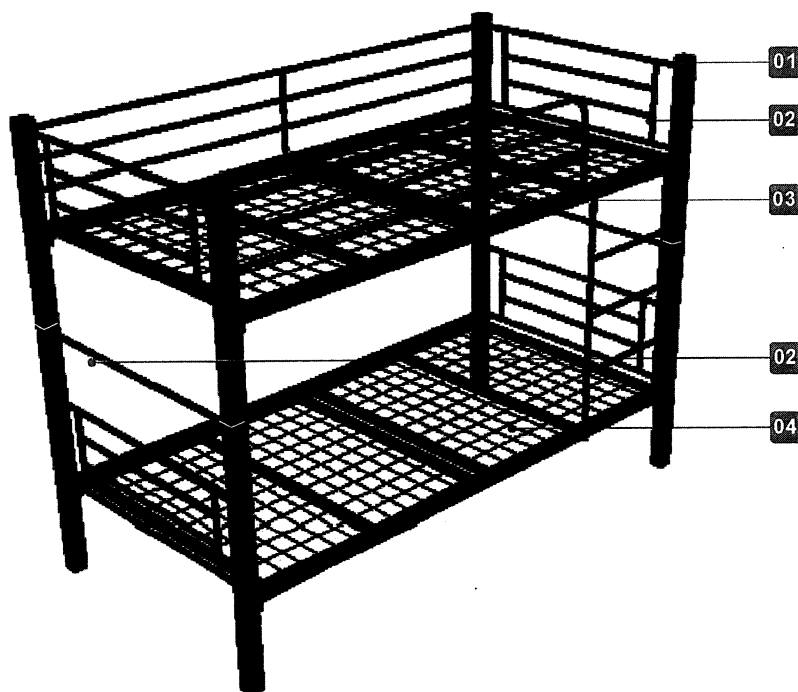
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Revised Annex D-4

**BUNK CONNECTION****LADDER CONNECTION****PROTECTIVE BED FRAME****DESCRIPTION/ SPECIFICATION**

- 01- 50 x 50 x 6mm THK METAL TUBULAR POST IN POWDER COATED FINISH (COLOR PANTONE COOL GRAY 5c)
- 02- 25mm Ø ROUND METAL TUBE FRAME SUPPORT IN POWDER COATED FINISH (COLOR PANTONE COOL GRAY 5c)
- 03- 25 X 50 X 1.0mm THK RECTANGULAR METAL TUBE BED BASE IN POWDER COATED FINISH (COLOR PANTONE COOL GRAY 5c)
- 04- 3.8mm Ø SOLID WIRE MESH (50 x 50mm)
- 05- SINGLE SIZE 4" THK POLY-COTTON MATTRESS (I.E URATEX / MANDAUE FOAM)
- 06- RUBBER / ANTI-SLIP CAP

NOTE:

PROVIDE 3 COATS OF EPOXY PRIMER PRIOR TO 3 FINAL COATS OF THE POWDER COATED FINISH.

**BUNK BED
GENERAL NOTES/
TERMS OF REFERENCE:**

- a. SUPPLIER TO SUBMIT A WARRANTY CERTIFICATE OF ONE (1) YEAR AGAINST ANY DEFECT IN PRODUCT AND WORKMANSHIP.
- b. SUPPLIER TO SUBMIT DETAILED DRAWINGS PRINTED ON A4 SIZE PAPER WITH THE SUPPLIER'S OFFICIAL LETTERHEAD AND MOCK-UP UNIT TO PMED FOR POST QUALIFICATION EVALUATION.
- c. WRITTEN DIMENSION ON THE DRAWINGS SHALL HAVE PRECEDENCE OVER SCALED DIMENSIONS.
- d. SUPPLIER SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS ON THE JOB.
- e. DISCREPANCIES BETWEEN DRAWINGS AND ACTUAL CONDITION MUST BE IMMEDIATELY FORWARDED TO PMED FOR RESOLUTION.
- f. SUPPLIER VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS OF THE JOB.
- g. SUPPLIER TO COORDINATE WITH THE END-USER ON THE SCHEDULE OF THE MOBILIZATION/DELIVERY OF THE SAID ITEM.
- h. SUPPLIER TO SUBMIT (AS PART OF THE DOCUMENTARY REQUIREMENTS) TO PMED THE PHOTOS OF ACTUAL INSTALLED ITEMS. (CLOSE-UP AND FULL VIEW OF THE SAID ITEM)

REVISION DATE:

**LANDBANK OF THE PHILIPPINES**

PROJECT MANAGEMENT & ENGINEERING DEPT.

1598 M.H. DEL PILAR ST., CORNER DR. QUINTOS ST., MALATE, MANILA

TITLE:

BUNK BED FOR DORMITORIES

LANDBANK STANDARD DETAILS AND SPECIFICATIONS

RECOMMENDING APPROVAL

ENRICA D. MANIEGO
 HEAD, PMED

DESIGN:

PMED

SHEET NO:

DRAWN:

RENZ L.

DATE:

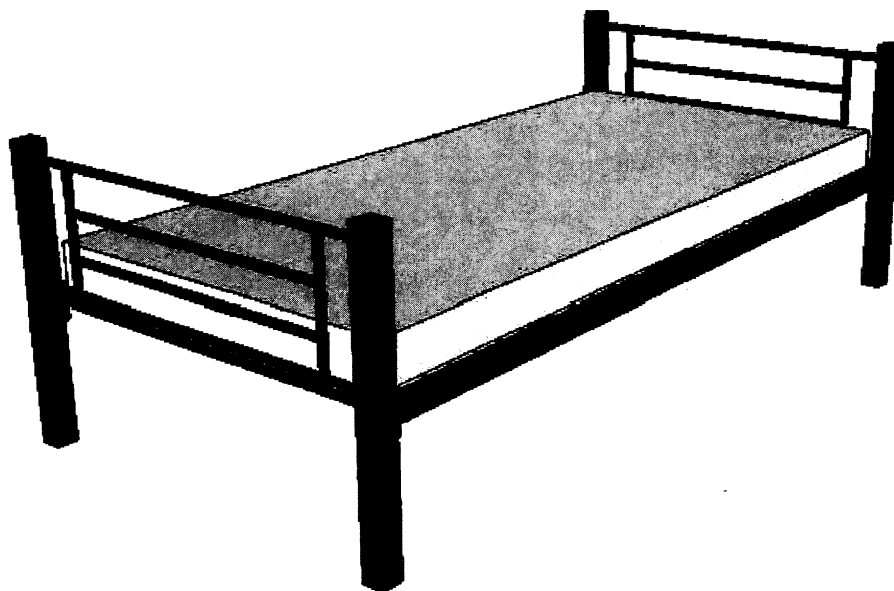
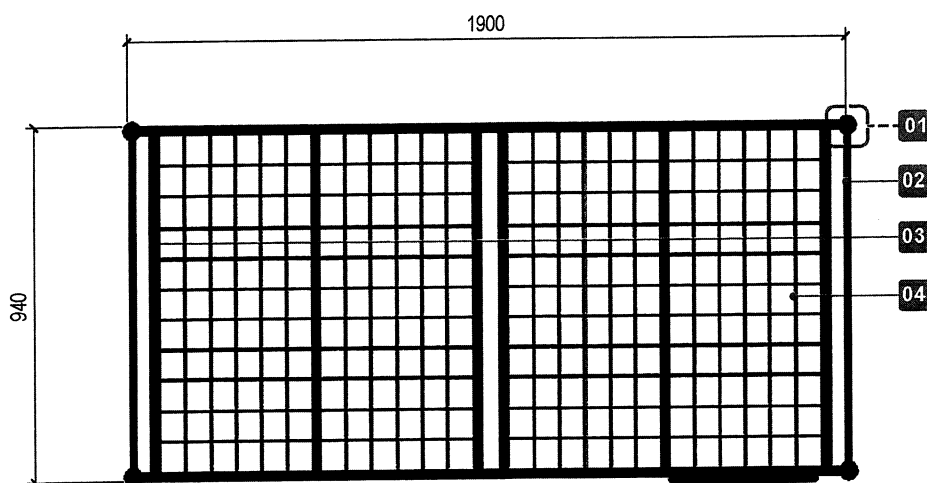
August 23, 2022

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J. MISLANG

DATE:

Revised Annex D5

**PERSPECTIVE****DETAILED PLAN**

SCALE: 1:20

SINGLE BED
TRAINING CENTER DORMITORIES

REVISION DATE:

**LANDBANK OF THE PHILIPPINES**

PROJECT MANAGEMENT & ENGINEERING DEPT.

1598 M.H. DEL PILAR ST., CORNER DR. QUINTOS ST., MALATE, MANILA

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SINGLE BED FOR DORMITORIES

LANDBANK STANDARD DETAILS AND SPECIFICATIONS

RECOMMENDING APPROVAL:

ENRICO D.J. SMANIEGO
 HEAD, PMED

DESIGN:

PMED

DRAWN:

RENTZ L.

DATE:

August 23, 2022

CHECKED:

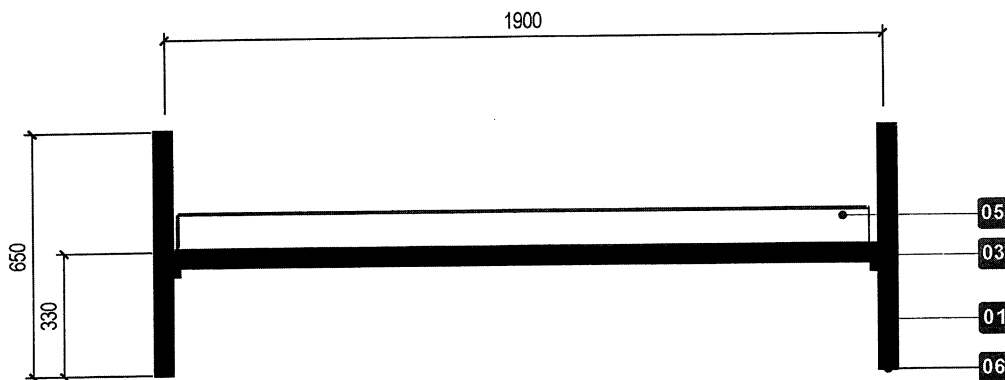
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DATE:

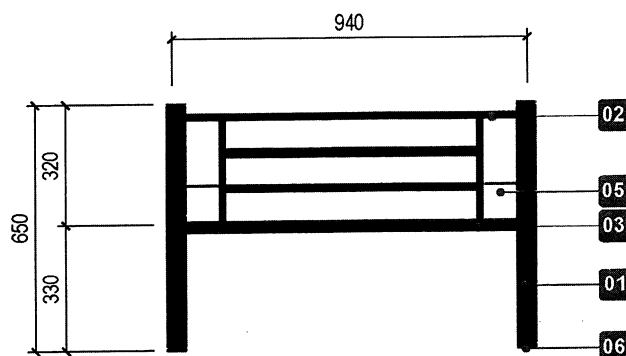
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Revised Annex D-6

**SIDE VIEW**

SCALE: 1:20

**FRONT VIEW**

SCALE: 1:20

DESCRIPTION/ SPECIFICATION

- 01- 50 x 50 x 6mm THK METAL TUBULAR POST IN POWDER COATED FINISH (COLOR PANTONE COOL GRAY 5c)
- 02- 25mm Ø ROUND METAL TUBE FRAME SUPPORT IN POWDER COATED FINISH (COLOR PANTONE COOL GRAY 5c)
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- 06- RUBBER / ANTI-SLIP CAP

NOTE:

PROVIDE 3 COATS OF EPOXY PRIMER PRIOR TO 3 FINAL COATS OF THE POWDER COATED FINISH.

BUNK BED**GENERAL NOTES/
TERMS OF REFERENCE:**

- a. SUPPLIER TO SUBMIT A WARRANTY CERTIFICATE OF ONE (1) YEAR AGAINST ANY DEFECT IN PRODUCT AND WORKMANSHIP.
- b. SUPPLIER TO SUBMIT DETAILED DRAWINGS PRINTED ON A4 SIZE PAPER WITH THE SUPPLIER'S OFFICIAL LETTERHEAD AND MOCK-UP UNIT TO PMED FOR POST QUALIFICATION EVALUATION.
- c. WRITTEN DIMENSION ON THE DRAWINGS SHALL HAVE PRECEDENCE OVER SCALED DIMENSIONS.
- d. SUPPLIER SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS ON THE JOB.
- e. DISCREPANCIES BETWEEN DRAWINGS AND ACTUAL CONDITION MUST BE IMMEDIATELY FORWARDED TO PMED FOR RESOLUTION.
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- g. SUPPLIER TO COORDINATE WITH THE END-USER ON THE SCHEDULE OF THE MOBILIZATION/DELIVERY OF THE SAID ITEM.
- h. SUPPLIER TO SUBMIT (AS PART OF THE DOCUMENTARY REQUIREMENTS) TO PMED THE PHOTOS OF ACTUAL INSTALLED ITEMS. (CLOSE-UP AND FULL VIEW OF THE SAID ITEM)

REVISION DATE:

**LANDBANK OF THE PHILIPPINES**

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1598 M.H. DEL PILAR ST., CORNER DR. QUINTOS ST., MALATE, MANILA

TITLE:

SINGLE BED FOR DORMITORIES

LANDBANK STANDARD DETAILS AND SPECIFICATIONS

RECOMMENDING APPROVAL:

[Signature]
ENRIE D.J. SMANIEGO
 HEAD, PMED

DESIGN:

PMED

DRAWN:

RENTZ L.

DATE:

August 23, 2022

CHECKED:

J. MISLANG

DATE:

SHEET NO:

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Revised Annex D-7